



**GUJARAT NATIONAL LAW UNIVERSITY**  
**(Established Under Gujarat Act No.: 09 of 2003)**

**Tender Notice No: PC- 22/2023**

**Date: 16/01/2024**

**Tender For**  
**UHF-RFID setup at Gujarat National Law University Silvassa**  
**Library**

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## **NOTICE INVITING TENDER**

### **Tender for.**

Tender document can be downloaded from <https://www.gnlus.com/> by any interested eligible vendor. Technical and Financial bids are invited from the eligible firms/ companies working in the field of providing **UHF-RFID setup at Gujarat National Law University Silvassa Library.**

### **DETAILS OF THE TENDER & KEY CALENDAR EVENTS**

1	Tender Notice No.	PC-22/2023
2	Tender Inviting Authority	Registrar, Gujarat National Law University, Silvassa
3	Name of the Project	Providing UHF-RFID setup at Gujarat National Law University Silvassa Library.
4	Start of Issuance of Tender	Start of Issuance of Tender 17/01/2024 on University website
5	Last Date of Receipt of pre-bid queries on email	22/01/2024
6	Last Date and Time for Submission of Tender fee, EMD and Physical copy of Technical bid document	25/01/2024 up to 5:00 pm
7	Opening of Technical bid at GNLU, Gandhinagar	29/01/2024 at 11:30 am
8	Place for submission of the bid proposal, the opening of technical & financial bid and Comprehensive Demo	Gujarat National Law University, Attalika Avenue, Knowledge Corridor, Koba – 382426, Gandhinagar, Gujarat
9	Tender fees	INR 2,500/- (Non Refundable)
10	Earnest Money Deposit	INR 1,20,000/-

*Note: - Bidders should visit the university's website (<https://www.gnlus.ac.in>) for updates*



**GUJARAT NATIONAL LAW UNIVERSITY – SILVASSA CAMPUS Sachivalaya,  
Secretariat Building, Amli, Silvassa, Dadra & Nagar Haveli - 396230 DNHDD, INDIA.**

**Advertisement for UHF-RFID setup at Gujarat National Law University Silvassa Library.**

Gujarat National Law University - Silvassa Campus invites bids from Indian Manufacturers (OEM) or their Authorized Dealer for Supply and Installation of UHF - RFID along with Koha integration for GNLU Silvassa Library.

The OEM can directly submit the bid or through their authorized dealers. The dealer should submit an authorization letter specific to this tender. The Authorization Letter should specify the Tender No.

**Last date for submission of Application: on 25<sup>th</sup> January 2024 up to 5p.m**

**Introduction**

The GNLU Silvassa Library is actively investigating the implementation of advanced UHF - RFID (Radio Frequency Identification) technology to enhance its material circulation processes in partnership with a capable RFID vendor. After conducting a comprehensive evaluation, which considers cost, service quality, equipment accessibility, reliability, and compatibility with the Koha Integrated Library Management System (ILMS), the library will select the preferred vendor. This phase will also include the fixing of Automatic sliding doors integrate with RFID Gates at the main entrance of the library. Staff training will be provided to ensure familiarity with the new equipment.

**Note:** The existing RFID set-up should also be made use along with the new UHF - RFID equipment's and accessories including uninstall/re-installation, RFID kiosk, labels or Work stations available, hence it is expected from the bidder to take care of compatibility, scalability and durability with the Koha LMS. KOHA (latest ver.23) is installed in the library & RFID Library Automation software with existing Biometric (Including Smart Card system) should be implemented with the new UHF - RFID software or Existing Software can be integrated with these all the RFID units.

The hard copy of Technical Bid, DD for Tender fee and Earnest Money Deposit (EMD) shall be sent to the Deputy Registrar, Gujarat National Law University, Silvassa Campus, Sachivalaya, Secretariat Building, Dadra & Nagar Haveli – 396230, DNHDD, INDIA through Registered Post/Speed Post/Courier/Physical submission on or before latest by 25/01/2024, 17:00 hrs.

**BID Details of the Tender**

Item Description
Supply, Installation, and Integration of UHF Radio Frequency Identification (RFID) System with integration to Koha for Gujarat National Law University Silvassa Library.

## Part:1 - Technical Specifications for RFID

S.No	Item Description	Qty	Unit of Measure
1	<b>UHF - RFID Book Tags</b> <ul style="list-style-type: none"> <li>• <b>Dimension:</b> Not more than 49mm x 81mm (L x W)</li> <li>• <b>Operating Frequency:</b> 13.56MHz</li> <li>• <b>Memory:</b> 2048 bits R/W, 240-bit EPC code</li> <li>• <b>Thickness:</b> Not more than 0.4 mm</li> <li>• <b>Retention life:</b> 50 years or 1,00,000 read/write operations.</li> <li>• Should have a minimum delivery yield of 97%</li> <li>• <b>Watermark:</b> The OEM name should appear as a watermark on the RFID labels. This will be considered as a proof that all the items are from a single manufacturer.</li> </ul>	5000	Nos
2	<b>RFID Label</b> <ul style="list-style-type: none"> <li>• <b>Dimension:</b> 80 x 30</li> <li>• <b>Thickness:</b> Not more than 0.4 mm</li> </ul> Tamper proof label with Gujarat National Law University Silvassa Library logo & name (special design to cover the RFID tag as per RFID tag size mentioned)	5000	Nos
3	<b>UHF - RFID Staff /Work Station:</b> <ul style="list-style-type: none"> <li>• <b>Model:</b> It should be aesthetically designed using Plexiglas with an antenna and reader separately.</li> <li>• <b>Focused Reading Area:</b> The staff station's antenna should provide a focused reading area.</li> <li>• <b>Reading Range:</b> 4 to 5 meters</li> <li>• <b>Connectivity:</b> The staff station should support plug-and-play and connect to the Library PC via USB.</li> <li>• <b>Power Requirements:</b> It should connect to an external power supply (240V ac / 50 Hz).</li> <li>• <b>Standards Compliance:</b> The staff station should adhere to ISO 28560 standard</li> </ul> <b>OEM Software for Circulation &amp; Tagging:</b> <ul style="list-style-type: none"> <li>• The OEM should provide a circulation and tagging software at no additional charges.,</li> <li>• The software should be compatible with Microsoft Windows 7, Windows 8, Windows 10 or 11 (32/64 bit).</li> </ul> <b>Key Functions of Tagging Software:</b> <ul style="list-style-type: none"> <li>• It should allow library staff to program the accession number on the RFID label.</li> <li>• It should allow tagging in sets/parts.</li> <li>• It should support up to 30 different data models. Bidders should provide a list of supported data models.</li> <li>• It should support multiple read/write operations.</li> <li>• It should support the permanent disabling of an RFID Tag.</li> <li>• It should maintain a log with a timestamp of all programmed items. And also, need to generate the reports of Check out, Check in and Renew reports according to the selected duration.</li> <li>• During the tagging process, if the bar code input does not match a particular length (due to scanner or user error) then the OEM software should issue a warning via popup message</li> </ul>	1	Nos

	<p>to prevent programming of the tag with a potentially bad value.</p> <p><b>Key Functions of Circulation Software:</b></p> <ul style="list-style-type: none"> <li>• It should support check-in and check-out of items.</li> <li>• It should send item details directly to the LMS.</li> <li>• It should have provision to add or remove item security without involving the LMS</li> </ul> <p><b>Compatibility:</b> The staff station should work with the Library's Barcode and smartcards and thermal receipt printers.</p> <p><b>Warranty:</b> 3 years' Comprehensive</p>		
4	<p><b>RFID Gate Reader (Two Pedestals)</b></p> <p><b>Pedestal Dimension:</b></p> <ul style="list-style-type: none"> <li>• Two separate antennas for large detection field range of 1-3 meters (minimum) between two pedestals. The total width between the pedestal should be at least ranges from 1.0 m to 2.0 m to suit the main entrance gate dimensions</li> <li>• Body Material: Transparent Plexiglas panel</li> <li>• Each pedestal should not weigh more than 30 Kgs</li> </ul> <p><b>Data Interface:</b> Ethernet port and I/O port for CCTV integration</p> <p><b>Base plate for gate:</b></p> <ul style="list-style-type: none"> <li>• The gate should be mounted using a Metallic base plate</li> <li>• The base plate should be at least 25kg to give stability and should have a concealed cable passage.</li> </ul> <p><b>Detection Range:</b></p> <ul style="list-style-type: none"> <li>• Each pedestal should have dual antennas in them for more excellent detection. It should have options to include additional panels by synchronizing readers.</li> <li>• The gate should support multiple RFID data encoding models simultaneously.</li> </ul> <p><b>Compliance:</b></p> <ul style="list-style-type: none"> <li>• The gate should read ISO 15693, ISO 18000-3-A, and compatible RFID labels.</li> </ul> <p><b>Performance:</b></p> <ul style="list-style-type: none"> <li>• RFID labels with theft or security bits that are "On" must immediately trigger an alarm, even when LMS is offline.</li> <li>• Non-deactivated RFID tags should be instantaneously detected regardless of orientation.</li> <li>• Should read at least 10 tags per second.</li> <li>• The gate should have functionality to save energy. In the energy save mode, the gate should activate the RFID detection only when people are approaching. This feature should help save the library energy costs during off-peak times.</li> <li>• All electronic components, such as readers, antennae, etc., should be built into the pedestals. There should be no components extruding from the gates</li> </ul> <p><b>RFID operating frequency:</b> 13.56MHz <b>Transmitting power:</b> Maximum 8 W</p> <p><b>Anti-Theft control system</b> <b>Alarms:</b></p>	1	Nos

	<ul style="list-style-type: none"> <li>• <b>Visual Alarm:</b> The gate should have multi-color, customer selectable LED lights with variable alarm patterns. The gate should support the following LED light color options: red, cyan, magenta, blue, green, yellow, and white to suit the library's decor.</li> <li>• <b>Audio Alert:</b> The gate should support different audio alarm modes, such as short, consistent, or long beeps. It should have the functionality to adjust the volume of the alarm.</li> </ul> <p><b>Patron Counter:</b> The gate should have a radar-based patron counter. It should have a digital display to showcase the number of patrons entering and exiting the library and the alarm counts.</p> <p><b>Software:</b></p> <ul style="list-style-type: none"> <li>• The security gate should be integrated with the LMS via the SIP2 protocol. The library will ensure that the SIP2 is available in the LMS. No Middleware application should be used for integration.</li> <li>• The software should give pop-up messages with the Accession Number and Title details when an item raises an alarm.</li> <li>• Should have the provision to view library visitors count remotely with reset option</li> <li>• Should have the provision to take periodical reports and in-depth statistics on user visits</li> </ul>		
5	<p><b>RFID Library e-Gate Display System</b></p> <ul style="list-style-type: none"> <li>• While Passing through the RFID Anti-theft Gate Reader the e-Gate system should catch the Patrons data.</li> <li>• Members Photo with name, Course should display on the screen</li> <li>• Login/Logout Time record should be maintained</li> </ul>	1	Nos
6	<p><b>Self Service KIOSK</b></p> <p><b>Dimension and structure:</b></p> <ul style="list-style-type: none"> <li>• Model: Free-standing type, Metallic</li> <li>• Size (w x d x h): 940mm x 570mm x 1240mm. Variance of <math>\pm 10</math>mm is acceptable.</li> <li>• Weight: Around 60 kg. The variance of <math>\pm 5</math>Kg is acceptable.</li> <li>• Flexibility: Should have a detachable base for easy conversion into desktop mode.</li> <li>• Design: It should have an aesthetically designed steel body and base. All wires and cables should be concealed inside the metal casing/body. Kiosks made of flimsy materials will be rejected.</li> <li>• Voluminous: Integrated side-mounted shelf for keeping books/belongings</li> </ul> <p><b>Connectivity:</b> Via physical LAN network</p> <p><b>Kiosk PC System:</b> Branded 64-bit Windows 11, Intel i5, 8GB RAM, 512GB SSD.</p> <p><b>Display:</b></p> <ul style="list-style-type: none"> <li>• Size: 22-inch landscape oriented</li> <li>• Aspect ratio: 16:9</li> <li>• Resolution: Full high definition (FHD): 1920x1080 and 2.1 megapixels</li> </ul>	1	Nos

	<ul style="list-style-type: none"> <li>• Technology: Touchscreen technology, No visible operating buttons.</li> <li>• The reading area of the kiosk should be illuminated.</li> <li>• Speakers: 2 x 2 W (Stereo)</li> <li>• The screen should support a brightness of at least 225 cd/m2</li> </ul> <p><b>Power:</b></p> <ul style="list-style-type: none"> <li>• The kiosk should support 240V ac / 50 Hz and come with 5 AMP fuse</li> <li>• The Kiosk should have transmitted power of 1.2 W</li> </ul> <p><b>Printer</b></p> <ul style="list-style-type: none"> <li>• Should have in-build printer with auto paper cut</li> <li>• Paper roll: 80mm</li> <li>• Option to customize the print receipt with institution name, logo and custom messages in English and Hindi language.</li> <li>• Accessibility: Easily accessible from the front of the kiosk to easily change rolls. It should be secured with a lock and key</li> </ul> <p><b>Kiosk Software Features</b></p> <ul style="list-style-type: none"> <li>• The OEM should provide software for the kiosk at no additional charge.</li> <li>• Patron Functionalities: The software should interface with the LMS to perform issues, returns, renewal, queries (items borrowed, due date, fines-pending), and receipt printouts with ease for the items placed on the Kiosk or borrowed items which all are currently in the patron's account. In addition, it must set the security bit according to the nature of the transaction. It should also provide manual entry for login without using a smart card. <ul style="list-style-type: none"> <li>a. The library can decide the login modes – Manual Entry or using a Smart Card/ barcode, or both together.</li> <li>b. When processing library items (issue, return, or renewal) the status of each item should be displayed, including the setting of the security bit.</li> <li>c. The kiosk should allow the patron to renew the items without bringing the items to the library.</li> <li>d. Staff Functionalities: This should allow staff to customize institutional details, logos, and themes, display customized information on the screen, and manage language settings.</li> <li>e. The software should enable the circulation of library items by integrating with the LMS using the SIP2 protocol. No middleware applications should be used to integrate the kiosk with the LMS. The bidder must submit an undertaking along with the bid stating the same.</li> <li>f. The kiosk interface should support the following Indian Languages: English &amp; Hindi. The software should allow the patron to change the language whenever he/she wants to, even during an issue/return session</li> <li>g. The kiosk should be configured to work in offline mode in the case of network connection failure to LMS. On resumption of network connection, all offline transactions should be automatically uploaded/synced to the LMS; if not, they should be immediately alerted to the staff.</li> </ul> </li> </ul>	
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	<p>h. The kiosk should support functionality that allows the library to promote upcoming activities or events or suggest/recommend books by displaying the information on the kiosk screen. The kiosk should have the functionality to control the start and end date and time of the information displayed.</p> <p><b>Warranty: 3 years' Comprehensive</b></p>		
7	<p><b>Self Service Book Drop Box KIOSK (100 Books trolley Bin)</b></p> <ul style="list-style-type: none"> <li>• Self Service Touch KIOSK unit for 24hour book drop box system</li> <li>• Slip printing and SMS with email confirmation</li> <li>• Slip printer with auto cutter.</li> <li>• 24 hours operation with 100 books Trolley Bin</li> <li>• Real time check in</li> <li>• High Speed Thermal Slip Printer</li> <li>• 22-inch LED Touch Screen Monitor (Branded) using Capacitive Technology</li> <li>• The Drop Box integrated with Library Management Software KOHA</li> <li>• Windows 11, Intel i5, RAM: 8 GB, SSD: 512 GB (Minimum)</li> <li>• The Book Return Station will show returned books on the screen.</li> <li>• The drop box is should aesthetically design</li> <li>• Complied with internationally recognized standards for RFID based self-return system</li> <li>• Should have mechanism to disarm RFID tags</li> <li>• If there is fine on the book, suggested notification alerted to users and instruct the user to pay the fine in the library</li> <li>• Customized information on slip as per library's requirement</li> <li>• Drop box will be able to accept all types of library's RFID tagged items</li> <li>• Receiving Cart (Trolley) with spring board having good quality wheel for easy movement</li> <li>• Warning Alarm and Light during the Bin Full.</li> <li>• Operating Frequency: UHF</li> </ul> <p>3 years Warranty</p>	1	Nos
8	<p><b>Wall Mounting Touch Screen KIOSK for Koha OPAC with Touch Display.</b></p> <p>Connectivity: Ethernet/Wi-Fi</p> <p>Size: 22 Inch display</p>	2	Nos
9	<p><b>RFID UHF Desktop Reader for counter</b></p> <ul style="list-style-type: none"> <li>• Reading Distance 4 to 5 meters</li> <li>• Connectivity – TCP/IP and WIFI</li> <li>• Read and write features</li> <li>• with lock/password facility for Tag</li> <li>• USB based Reader/Write device with 50 to 100CM</li> </ul>	2	Nos
10	<p><b>Digital Signage with integrated Cloud based Software App</b></p> <p><b>Screen Size: 50" Monitor</b></p> <ul style="list-style-type: none"> <li>• HD Technology &amp; Resolution: Ultra HD (4K), 3840 x 2160pixel</li> </ul>	1	Nos

	<ul style="list-style-type: none"> <li>• Built In Wi-Fi and Bluetooth</li> <li>• Ram Capacity: 4 GB</li> <li>• Storage Memory: 16 GB</li> <li>• Supported App – YouTube, Browsers, etc.</li> <li>• Supported Mobile Operating System: Android, iOS</li> <li>• Operating System: Android</li> <li>• App Store Type: Google App Store</li> </ul>		
11	<b>RFID UHF Hand Held Reader</b> Android 11+ 4GB+64GB Connectivity: Wi-Fi Bluetooth, 5.5” Display: LPS Stock Verifications data should be exported in to Excel, Csv, and Word, etc formats. Book Misplacing RFID Book Location search etc.	1	Nos
12	<b>RFID UHF and HF integrated double side full data details printed card, Multicolour printed Lanyard and Card Holder</b>	100	Nos
13	<b>RFID integrated and automatic Sliding Double Doors with</b> Normal Sensors for Access Control and Block the door opening while the RFID Book theft detected. Height of the double doors: 7-8 Feet. Each Door's width will around 3 Feet. Around weight of each door is 85KGs. Double Sliding Glass Type: Tefan Glass Door's thickness is 12mm	1	Nos
14	<b>UPS 2 KVA (Individual machines)</b> Output Power Capacity: 2KVA Line Interactive UPS Output Connections: (3) India 2/3-pin 6A (Battery Backup) Power Cord Length: 1.22 meter with 2 nos of 150ah Hykon Tubular Battery <b>Warranty: 3 years' Comprehensive</b>	2	Nos

## Part 2 - ELIGIBILITY CRITERIA

### Supply, Installation, and Integration of UHF Radio Frequency Identification (RFID) System with integration to Koha for Gujarat National Law University Silvassa Library

1. **Koha Upgrade:** The vendor needs to link the RFID with Koha installed in GNLU Silvassa Library and must do the customization as per the requirement of the library. The vendor will also need to transfer all the data from the existing system to the new latest version.

System must work without any middleware and the institution shall not provide any additional hardware / software to make the system functional. It shall be the responsibility of the vendor to provide all the necessary hardware required for the working of the system.

## 2. GENERAL TERMS & CONDITIONS

### Eligibility Criterion:

- 2.1 The Bidder must be an Original Equipment Manufacturer (OEM) of RFID hardware components or an Authorized Distributor of OEM of RFID hardware components or a System Integrator having experience in RFID Solutions. Company registration details in terms of PAN Card.
- 2.2 Bidder should provide a list of minimum 10 libraries within India which have been using RFID System from the same OEM (The PO Copies should be submitted as proof)
- 2.3 The Bidder must ensure that OEM's systems work on industry standard platforms and not any OEM specific hardware / software.
- 2.4 The Bidder must have minimum three years of experience in successfully supplying, implementing and commissioning of Staff Stations, RFID EAS Gate System (One Set -Three panel), Self-Check-in/Check-out Kiosk, Book Drop System with hydraulic bin in reputed libraries in India. Proof of the same must be provided. GNLU Silvassa Library people may like to visit and see such installations.
- 2.5 The supplied items must have minimum 20% make in India content as per MII Policy.
- 2.6 The Bidder must have an annual turnover of at least Rs. 25 lakhs in past 3 years. Proof of the same must be provided. Please attach Audited balance sheet and ITR of last three years.
- 2.7 The complete solution proposed by the Bidder must include Supply, Installation and Commissioning of RFID components, development and operation of software components and RFID Consumables in an integrated manner.
- 2.8 Integration should be possible directly through SIP2/NCIP preferably without any middleware components.
- 2.9 All products must comply with recognized standards for RFID-based Library system.
- 2.10 The system must provide application-specific software to incorporate all RFID Library related hardware (Staff Stations, RFID EAS Gate System (One Set -Three panel), Self-Check-in /Check-out System, Book Drop System with hydraulic bin).
- 2.11 The system has to support all general features of the Library system for RFID automation even though they might not be part of the system right now. Such functionalities are required in the system so as to keep future upgrades possible
- 2.12 The system must not interfere with other equipment that may be nearby. The system must be able to connect through the Library's network
- 2.13 The RFID system must be ISO 15693 / ISO 18000-3, ISO 14443A/B, and ISO 28560 compliant.
- 2.14 All the RFID components proposed in the system should be manufactured by a single OEM, to ensure seamless compatibility and single source for supply and support. Part bid/assembly of RFID components from different OEMs by the Bidder is not acceptable.
- 2.15 The Bidder should have a valid Permanent Account Number (PAN), GST Registration Number and Registration No. of the Agency/ Firm/company.
- 2.16 The Bidder (including any of the owners/ partners etc.) should not be involved in any litigation, including any criminal proceedings that might compromise the delivery of services as required under this contract

- 2.17 GNLU Silvassa reserves rights to cross check the technical specifications quoted by different Bidders. The GNLU Silvassa also likes to physically inspect the installation as mentioned by the Bidders
- 2.18 The Bidder must produce a completion/satisfactory certificate from the clients. The work done certificate should mention the details of work executed, the value of work done, the date of commencement, date of completion of the work and satisfaction report.
- 2.19 Producing Originals Documents for Verification: All above concerned original documents should be produced for verification at any stage of bid process or as and when sought for, failing which the bids are liable for disqualification.
- 2.20 (The tender is a "Two Bid" document. The technical Bid should be submitted in a separate sealed envelope clearly indicating that it is a "TECHNICAL BID". The technical bid should contain all the relevant information and desired enclosures in the prescribed format along with Earnest Money Deposit (EMD) and Tender fees.

**For any technical query related to enquiry you may to contact**

For any query: [library@gnlus.ac.in](mailto:library@gnlus.ac.in)

**3. Terms and Conditions:**

- 3.1 **Delivery period:** Material should be delivered and installed within 30 days from the date of issue of purchase order. The offered delivery period shall have to be strictly adhered to in case an order is placed.
- 3.2 **Payment:** No advance payments are allowed under any circumstances. 100% payment will be made against supply, installation, commissioning & acceptance by GNLU Silvassa.

**4. Bid Opening and Evaluation Process:**

- 4.1 Technical Bids will be opened as per the Date Schedule & Time.
- 4.2 Financial Bids/Commercial Bids of the eligible bidders will be opened at a later date.
- 4.3 Bids would be summarily rejected, if tender is submitted other than through an online portal. The Bid is to be submitted within the stipulated date / time

**5. Technical Committee**

- 5.1 On the due date, the Technical bids will be opened and referred to a duly constituted technical committee. The committee will go through the technical aspects of the tender and recommend short listed firms. The recommendation of the technical committee is final and binding on all the parties.
- 5.2 The Technical Committee will examine all the Technical aspects of the bids received. Further, the Technical Committee may seek additional information from the existing users at GNLU Silvassa or from other Institutes. These feedbacks will be considered for technical evaluation, the bidders will also be called for technical presentations, if required. The bidder will have to provide the details/any
- 5.3 After the technical evaluation is completed and approved, the bidders whose bids have been rejected technically with the reasons for rejection will be updated on the portal.
- 5.4 In the event of seeking any clarification from various bidders by GNLU Silvassa, the bidders are required to furnish only technical clarifications that are asked for.
- 5.5 The Registrar, GNLU Silvassa reserves the right to accept the offer in full or in parts or reject summarily or partly.

**6. Bid Validity Period:**

The prices must be valid at least for a period of 120 days from the date of opening of the Tender. No changes in prices will be acceptable in any condition after opening of tender till the validity of the offer or execution of the order whichever is later

**7. TENDER FEE**

An amount of Rs. 2,500/- (Rupees Two Thousand Five Hundred Only) as tender fee (non-refundable) is to be paid. The payment shall be made by Demand Draft from any Nationalized

Bank and paid in favour of “Gujarat National Law University”, payable at Ahmedabad. Bids without Tender Fee will not be accepted. This should be enclosed separately in an envelope and stapled with the Bid document super-scribing Tender fee.

**8. EARNEST MONEY DEPOSIT (EMD)**

An amount of Rs. 1, 00, 000/- (Rs. One lakh twenty thousand only) in the form of Demand Draft from a Nationalized /Scheduled Bank drawn in favour of ‘Gujarat National Law University, Gandhinagar,’ payable at Silvassa as EMD should be enclosed separately in an envelope and stapled with the Technical Bid document super scribing EMD. Any bid without EMD will be summarily rejected. No interest is payable on EMD. EMD will be refunded to the unsuccessful bidder, after 15 days from the completion of the tender process. EMD shall be valid for at least 45 days.

**9. AWARD OF CONTRACT:**

**9.1** GNLU Silvassa Campus, shall award the contract to the technically qualified eligible BIDDER whose bid has been determined as the lowest evaluated commercial bid

**9.2** If more than one BIDDER happens to quote the same lowest price, GNLU Silvassa reserves the right to award the contract to more than one BIDDER or any BIDDER.

**10. Fraud and Corruption:**

**10.1** GNLU Silvassa requires that bidders, suppliers, contractors and consultants, if any, observe the highest standard of ethics during the procurement and execution of such contracts. In pursuit of this policy,

The terms set forth below are defined as follows:

- “Corrupt practice” means the offering, giving, receiving, or soliciting, directly or in directly, of anything of value to influence the action of a public official in the procurement process or in contract execution;
- “Fraudulent practice” means a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract;
- “Collusive practice” means a scheme or arrangement between two or more bidders, designed to establish bid prices at artificial, non -competitive levels; and
- Coercive practice” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the procurement process or affect the execution of a contract
- GNLU Silvassa will reject a proposal for award if it determines that Bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent collusive or coercive practices in competing for the Contract in question

**11. Installation & Demonstration:**

**11.1** BIDDER shall be responsible for installation / demonstration wherever applicable and for after sales service during the warranty and thereafter

**11.2** Installation demonstration to be arranged by the supplier free of cost and the same is to be done within 15 days of the arrival of the equipment at site, unless otherwise instructed by the University

**12. Incidental services:**

**12.1** The incidental services also include:

**12.2** Furnishing of 01 set of detailed operations & maintenance manual.

**12.3** Arranging the shifting/moving of the item to their location of final installation within GNLU Silvassa premises at the cost of Supplier.

**13. Inspection:** The inspection of the system will be done by our technical expert / Purchase Department/ Indenting Officer in the presence of firm’s representative.

In case of receipt of the material in short supply or damaged condition the supplier will have to arrange the supplies/ replacement of goods free of cost pending the settlement of the insurance case wherever applicable on for at GNLU Silvassa.

**14. Warranty / Support:**

- 14.1** Warranty period shall be 3 years from date of installation of RFID instruments at the Gujarat National Law University Silvassa Library site of installation.
- 14.2** The items covered by the schedule of requirement shall carry minimum 3 years from the date of acceptance by GNLU Silvassa Campus. Warranty shall include free maintenance of the whole equipment supplied including free replacement of parts. The defects, if any, shall be attended to on immediate basis but in no case any defect should prolong for more than 24 hours. The comprehensive warranty includes onsite warranty with parts.
- 14.3** The defects, if any, during the guarantee/warranty period are to be rectified free of charge by arranging free replacement wherever necessary. This includes cost, insurance, freight, custom duty, local taxes if any should be borne by the beneficiary or his agent. No cost will be borne by GNLU Silvassa Campus
- 14.4** The Bidder shall assure the supply of spare parts after warranty is over for maintenance of the equipment supplied if and when required for a period of 10 years from the date of supply of equipment on payment on approved price list basis.
- 14.5** The items must be supported by a Service Centre in India manned by the service engineers/personnels. The support through this Centre must be available during all working days and hours
- 14.6** The vendor will have to arrange for all the testing equipment & tools required for installation, testing & maintenance etc.
- 15. Commencement Of Warranty Period:** The warranty period of an item shall commence from the date of successful installation, commissioning and demonstration at GNLU Silvassa Campus. The warranty period and validity of Performance Guarantee shall be extended for the period of delay in satisfactory installation and delay in warranty services.
- 16. Reasonability of Prices:** The prices quoted must be the prices applicable for a premiere Educational and Research Institute of national importance. The bidder must give details of identical or similar items, if any, supplied to other IITs/ IISERs/ CSIR lab/ CFTT's during last three years along with the final price paid and Performance certificate from them
- 17. Annual Maintenance Contract:** The bidder must mention in the quotation, the rate/amount of annual maintenance charges, if we opt for maintenance contract after expiry of the warranty period. This is mandatory to mention, wherever applicable. No sub-contracting will be allowed for installation or maintaining system/ equipment / instrument during or after warranty period.
- 18. Freight & Insurance:** The equipment'/items to be supplied will be insured by the vendor against all risks of loss or damage from the date of shipment till such time it is delivered at GNLU Silvassa Campus.
- 19. Jurisdiction:** The disputes, legal matters, court matters, if any, shall be subject to Gujarat Jurisdiction only.
- 20. Disclaimers and Rights of Procuring Entity**

The issue of the Tender Document does not imply that the Procuring Entity is bound to select bid(s), and it reserves the right without assigning any reason to

- I. reject any or all of the Bids, or
- II. cancel the tender process; or
- III. abandon the procurement of the Goods; or
- IV. issue another tender for similar Goods

The Registrar, GNLU Silvassa reserves the right to accept the offer in full or in parts or reject summarily or partly and also reserves the right to cancel the tender at any stage without assigning reasons.

**FORMAT OF COMPLIANCE STATEMENT OF SPECIFICATIONS**

1	2	3	4	5	6
Sr. No.	Name of specifications/part / Accessories of tender enquiry As per Part 1 of the Tender Document.	Specifications of quoted Model/ Item	Compliance Whether “YES” or “NO”	Deviation, if any, to be indicated in unambiguous terms	Whether the compliance / deviation is clearly mentioned in technical leaflet/ literature
1					
2					
3					

Note: Bidders are required to fill this table as per the specifications of this Tender Document. The points need to be reproduced in the table at Column No 2 and then fill in the relevant details for each specification. The Product Brochure/Website Print-out for the standard items to be provided

Signature of the Bidder Name

Stamp

**PRICED TECHNICAL BID****(Bidder should provide the following details on Letter head)**

Quotation No :

Date:

Name of the Bidder: \_\_\_\_\_

Sr.No	Item Description	Country of Origin	Make Model	&HSN Code	Price	GST %	Qty	Total Cost
1								
2								
3								
4								

**Other Terms & Conditions**

1	Payment terms	:
2	Delivery Period from the date of Issue of PO	:
3	Warranty	:
4	Any other additional terms	:



**TURNOVER CERTIFICATE**

It is certified that the turnover of M/s. \_\_\_\_\_ (PAN No. \_\_\_\_\_) having GSTIN (\_\_\_\_\_) having registered office at \_\_\_\_\_ has annual turnover during the last three financial years as below:

Sr.No	Financial Year	Turnover
1		
2		
3		
	Average Annual Turnover.	

This certificate is given on the basis of audited financial reports for Profit/Loss Account and Balance Sheet and income tax return forms.

Signed by

Authorised Signatory of the Bidder/Firm

Countersigned

By Chartered Accountant of the Bidder/Firm.

### MANUFACTURER'S AUTHORIZATION FORM

[The Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer]

Date: [Insert date (as Day, month and year) of Bid submission] Tender No.: [Insert number from Invitation for Bids]

To: [Insert complete name and address of Purchaser] WHEREAS

We [insert complete name of Manufacturer], who are official manufacturers of [Insert type of goods manufactured] having factories at [insert full address of Manufacturer's factories], do hereby authorize [insert complete name of Bidder] to submit a bid the purpose of which is to provide the following goods, manufactured by us [insert name and or brief description of the goods], and to subsequently negotiate and sign the contract.

We hereby extend our full guarantee and warranty in accordance with the Terms and Conditions of Contract with respect to the Goods offered by the above firm.

Signed: [insert signature(s) of authorized representative(s) of the Manufacturer] Name: [insert complete name(s) of authorized representative(s) of the Manufacturer] Title: [insert title]

Duly authorized to sign this Authorization on behalf of: [insert complete name of Bidder]

Dated on \_\_\_\_\_ day of \_\_\_\_\_ [insert date of signing]

**PREVIOUS SUPPLY ORDER LIST FORMAT**

Order placed by <i>{Full address of Purchaser /</i>	Order No. and Date	Description n and quantity of ordered equipment	Value of order	Date of completion of delivery as per contract	Date of actual completion of delivery	Remarks indicating reasons for late delivery, if any and justification for price difference of their supply order & those quoted to us.	Has the equipment been installed satisfactorily? <i>(Attach a certificate from the Purchaser/Consigner]</i>	Contact Person along with Telephone no. and e-mail address.

**Attach the copies of the Purchase Order**

Signature and Seal of the Manufacturer/ bidder .....

Place:

Date:

**BIDDER INFORMATION FORM**

Company Name : \_\_\_\_\_

Registration Number : \_\_\_\_\_

Registered Address : \_\_\_\_\_

\_\_\_\_\_  
Name of Partners /Director: \_\_\_\_\_

City : \_\_\_\_\_

Postal Code : \_\_\_\_\_

Company's Establishment Year:

Company's Nature of Business:

Company's Legal Status

1. Limited Company (tick on appropriate option)
2. Undertaking
3. Joint Venture
4. Partnership
5. Others (In case of Others please specify)

Company Category

1. Micro Unit as per MSME
2. Small Unit as per MSME
3. Medium Unit as per MSME
4. Ancillary Unit
5. SSI
6. Others (In case of Others please specify)

**CONTACT DETAILS**

Contact Name : \_\_\_\_\_

Email Id : \_\_\_\_\_

Designation : \_\_\_\_\_

Phone No : (\_\_\_\_\_) \_\_\_\_\_

Mobile No: \_\_\_\_\_

**BANK DETAILS**

Name of Beneficiary : \_\_\_\_\_

A/c. No. CC/CD/SB/OD: \_\_\_\_\_

Name of Bank : \_\_\_\_\_

IFSC NO. (Bank) : \_\_\_\_\_

Branch Address and Branch Code: \_\_\_\_\_

**Other Details**

Vendor's PAN No. \_\_\_\_\_

Vendor's GST \_\_\_\_\_

Registration Details \_\_\_\_\_

**DECLARATION REGARDING CLEAN TRACK/NO LEGAL ACTION**

(to be provided on letter head of the firm

I hereby certify that the above firm namely\_\_\_\_\_is neither blacklisted by any Central/State Government/Public Undertaking/Institute nor any criminal case registered / pending against the firm or its owner / partners anywhere in India.

I also certify that the above information is true and correct in any every respect and in any case at a later date it is found that any details provided above are incorrect, any contract given to the above firm may be summarily terminated and the firm blacklisted.

**I hereby certify that our firm namely\_\_was blacklisted by**

**\_\_\_\_\_ for a period of\_years/months at the Institute Level/ All Indian Level.**

Date:

Place:

Authorized Signatory

Name:

Designation:

Contact No.:

**ANNUAL MAINTENANCE CONTRACT**

We hereby certify that the Annual Maintenance Contract for the equipment, after expiry of warranty period will be charged as follows:

For Comprehensive AMC

- 1) 1<sup>st</sup> year\_\_\_\_\_ % of the equipment value
- 2) 2<sup>nd</sup> year\_\_\_\_\_ % of the equipment value
- 3) 3<sup>rd</sup> year\_\_\_\_\_ % of the equipment value.

For Non - Comprehensive AMC

- 1) 1<sup>st</sup> year\_\_\_\_\_ % of the equipment value
- 2) 2<sup>nd</sup> year\_\_\_\_\_ % of the equipment value
- 3) 3<sup>rd</sup> year\_\_\_\_\_ % of the equipment value.

We also certify that the spares for the equipment will be available for the equipment for\_\_\_\_\_ years.

Date:

Place:

Authorized Signatory

Name:

Designation:

Contact No.:

### ACCEPTANCE OF TENDER TERMS

(To be given on Company Letter Head)

Date: DD/MM/YYYY

To,

The Registrar,

**GUJARAT NATIONAL LAW UNIVERSITY – SILVASSA CAMPUS**

**Sachivalaya, Secretariat Building, Amli, Silvassa, Dadra & Nagar Haveli - 396230 DNHDD, INDIA.**

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: \_\_\_\_\_ Name of Tender / Work: - Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned 'Tender' from the website(s) namely \_\_\_\_\_ as per your advertisement, given in the above-mentioned website(s).
2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/ organisation too have also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above-mentioned tender document(s) / corrigendum(s) in its totality / entirety.
5. I / We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organisation shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)



## NO RELATIONSHIP CERTIFICATE

(On Company Letterhead)

1. I/We hereby certify that I/We\* am/are\* related/not related (\*) to any officer of GNLU Silvassa Campus. (If related provide the details of the employee)
2. I/We\* am/are\* aware that, if the facts subsequently proved to be false, my/our\* contract will be rescinded with forfeiture of E.M.D and security deposit and I/We\* shall be liable to make good the loss or damage resulting from such cancellation.
3. I//We also note that, non-submission of this certificate will render my / our tender liable for rejection.

Date:

Place:

Authorized Signatory

Name:

Designation:

Contact No.:

Annexure: XI

### Declaration for Local Content

(To be given on Company Letter Head ☐ For tender value below Rs.10 Crores)

(To be given by Statutory Auditor/Cost Auditor/Cost Accountant/CA for tender value above Rs.10 Crores)

Date:

To,

The Registrar,

**GUJARAT NATIONAL LAW UNIVERSITY – SILVASSA CAMPUS**

**Sachivalaya, Secretariat Building, Amli, Silvassa, Dadra & Nagar Haveli - 396230 DNHDD, INDIA.**

Sub: Declaration of Local content

Tender Reference No: \_\_\_\_\_

Name of Tender / Work: ☐ \_\_\_\_\_

1. Country of Origin of Goods being offered: \_\_\_\_\_

2. We hereby declare that items offered has \_\_\_\_\_% local content.

3. Details of location at which local value addition will be made / made: (Complete address to be mentioned)

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“Local Content” means the amount of value added in India which shall, be the total value of the item being offered minus the value of the imported content in the item (including all customs duties) as a proportion of the total value, in percent.

“\*False declaration will be in breach of Code of Integrity under Rule 175(1)(i)(b) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law.”

**Yours Faithfully,**

**(Signature of the Bidder, with Official Seal)**